

# Franklin City School District

## Fingerprinting Criminal Record Check

The Ohio Revised Code requires boards of education to conduct a criminal record check on any applicant who is receiving final consideration for a position involving the care, custody or control of school children.

A criminal record check is done by sending your fingerprints to the Bureau of Criminal Identification and Investigation (BCII) in London, Ohio. The Ohio/FBI criminal record check can be done electronically and the results will be returned in two or three days.

Effective November 2007, a Federal of Investigation criminal record check is also required for anyone involved in the care, custody or control of school children.

BOTH record checks can be processed here at Franklin City Schools.

Before being fingerprinted, you must pay in cash (no checks) to the treasurer's office at the Hampton Bennett where you will be given receipt. **Please bring the receipt to the Superintendent's office.** All fingerprinting is processed in the superintendent's office.

## RATES

### Franklin City School Employment:

1. Electronic BCII fingerprinting is \$25.00.
2. Electronic FBI background check is \$30.00

**Total Cost \$55.00**

**If you have been fingerprinted within the last year (both BCII & FBI) you can furnish the district with a certified copy of your criminal background record check. We must have both for employment within the district.**